



## BIOP Conference Group Registration Rates and Instructions

### Discount Details

Group Count	Rate Discount
8 - 10:	15% off each registration
11 - 15:	20% off each registration
16 - 20	25% off each registration
21+	30% off each registration

### Group Registration Instructions:

1. Designate a group point of contact - this person will be responsible for ensuring all members of the group register
2. Submit a list of names and email addresses of the full group to [founders@blacksinio.org](mailto:founders@blacksinio.org)
3. Determine if payment will be made together for the entire group (via invoice) or if each attendee will pay individually.
4. Have each attendee fill out the registration form **completely**, up to the point of the final payment page (screenshot below), where they can then **abandon the payment page by closing the window**.
5. Once the registration form is filled out by each group attendee, please contact [founders@blacksinio.org](mailto:founders@blacksinio.org) to confirm.
6. Payment: We can do one of the following options based on your group's payment preference:
  - a. Send an invoice and accept payment from a group point of contact
  - b. Update the individual invoices for the registrants to reflect the discount. Group members will have 15 days to submit payment.

For questions about this please contact [founders@blacksinio.org](mailto:founders@blacksinio.org)



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### Registration Screenshots:

1. After filling out your information on the registration screen, click next. This page should come up. Click **"PAY ONLINE"**. This ensures we have record of your registration and triggers our system to generate an invoice for you

ABOUT > CONFERENCE & GALA > EVENTS I/O JOB BOARD RESOURCES > MEMBERSHIP > MENTORSHIP Bookmark this tab VOLUNTEER COMMITTEES > ☰

### BIOP CONFERENCE - BREAKING BARRIERS: PAVING NEW PATHS IN I/O PSYCHOLOGY

[Add to my calendar](#)

**Review and confirm**

Event BIOP Conference - Breaking Barriers: Paving New Paths in I/O Psychology  
Thursday, February 22, 2024 - Friday, February 23, 2024  
Location: Embassy Suites - Atlanta at Centennial Olympic Park

Ticket type Early Bird - Nonmembers - \$275.00  
Extra costs \$125.00  
Total **\$400.00 (USD)**  
amount

VISA Mastercard DISCOVER AMERICAN EXPRESS

CANCEL BACK PAY ONLINE

2. Once the payment screen below loads, simply abandon the payment page by closing the window.

Blacks in I/O  
<https://blacksinio.org/>

**Credit card payment**

hello nkle

Credit card number

mm / yy CVV

Store card details for faster checkouts

**Billing information**

Address 1

Address 2

City

United States State/province ZIP/postal code

**Details**

Invoice #00614 \$400.00

Registration for "BIOP Conference - Breaking Barriers: Paving New Paths in I/O Psychology" (Thursday, February 22, 2024 - Friday, February 23, 2024, Embassy Suites - Atlanta at Centennial Olympic Park), Early Bird - Nonmembers  
T-shirt Size (\$25) - Extra Small  
Would you like to make a donation to Blacks in I/O at this time? - Donate

Cancel Pay \$400.00 (USD)

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### FAQS:

Does my group have to pay together?

- No, groups can submit payment individually

What rate will we get the discount on?

- You will get the discount on the current rate for your membership level at the time of registering. For example, if you are a student member of the organization and you register while early bird rates are available, your discount will apply to the early bird student member rate of \$100.

How do we redeem the discounted rate?

- After submitting your registration, the group will receive a combined invoice OR we will edit the individual invoices to reflect the discounted price.

Who should be the group Point of Contact?

- Anyone who is responsible and able to ensure each group member goes through the registration process in entirety.

Does the discount apply to t-shirts?

- No, the discount is for registration rates, only.

Will my group be recognized during the conference?

- While we appreciate your group's support, if you would like to ensure your group is recognized during the conference or gala, please consider a [sponsorship package](#).